

CENTRAL HIGHLANDS NETBALL LEAGUE INCORPORATED

INC NO A0037715S
ABN 42 752 247 430

BYLAWS

2019

TABLE OF CONTENTS

1. CLUB DELEGATE MEETINGS	4
2. CORRESPONDENCE.....	4
3. FINANCES	4
4. INFORMATION TO CLUBS	5
5. CLUB AND TEAM REGISTRATION	5
6. NETBALL VICTORIA MEMBERSHIP	5
7. CLUB REGISTRATION	6
8. INCLUSIVE ENVIRONMENTS	7
9. AGE REQUIREMENTS	7
10. COMPETITIONS	8
11. DRESS CODE	8
12. CLEARANCES.....	10
13. CONDUCT OF GAMES	10
14. SCORING	11
15. COMPETITION LADDERS	12
16. FINALS.....	12
17. PLAYER QUALIFICATION	13
18. FORFEITS	14
19. CANCELLATIONS	14
20. SELECTION OF REPRESENTATIVE TEAMS.....	14
21. TEAM OFFICIALS	15
22. AWARDS.....	16
23. PRESENTATION NIGHT.....	16
24. FUNDRAISING.....	16
25. COURSES, SEMINARS & OTHER OPPORTUNITIES	17
26. ACCREDITATION	17
27. RISK MANAGEMENT.....	17
28. DISPUTE RESOLUTION	19
29. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE	19
29. INDEMNITY	19

DEFINITIONS

“Club” means a non-profit incorporated body which has an interest in netball and is registered with the League.

“Bylaws” means these By-Laws of the League as amended from time to time.

“Committee” is the governing body of the League.

“Constitution” means the constitution of the League as amended from time to time.

“Club Delegate” is a representative of a Club or Team who liaises with the Committee.

“Ineligible player” is a player who is not entitled to participate in a game, which may include a player who has not qualified or a player not eligible to play in that age section.

“League” means the Central Highlands Netball League Incorporated.

“Team” is a team which is not affiliated with a governing Club at either the Night Competition or the Saturday Competition.

“Team Official” has the meaning given to it by Bylaw 21.

“Netball Victoria” is Victorian Netball Association Inc.

BYLAWS

These Bylaws govern the League. They are the operating procedures that determine the conduct of the League and its members under Rule [insert number] of the Constitution. The Committee adopted these Bylaws on 19/2/2019. Any amendments to these Bylaws come into effect on the date they are approved by the Committee and will remain in force until amended, repelled, or replaced.

1. CLUB DELEGATE MEETINGS

- 1.1 Club Delegate meetings will be held on the dates determined by the Committee and advised to Clubs from time to time.
- 1.2 All Clubs must be represented by at least one delegate, in person, at the Annual General Meeting (AGM).
- 1.3 Clubs who do not comply with Bylaw 1.2 will be fined by the Committee four (4) premiership points from all Grades for their first win of the Home and Away season.

2. CORRESPONDENCE

- 2.1 All correspondence sent by a Club to the League must be sent in writing from the Club Delegate or authorised person to the League Secretary.
- 2.2 All correspondence from the League to a Club will be addressed to the Club Delegates or authorised person/s as listed on the Club Contacts List.

3. FINANCES

- 3.1 Fees
 - (a) The League may set an annual fee for Clubs. Each Club will pay an annual fee as prescribed by League.
 - (b) The fees shall be calculated to cover the costs of League and Competition management activities.
 - (c) All monies due to the League must be paid by the nominated due date. Clubs who have not paid by the nominated date will be fined \$50.00 for each seven (7) days payments are late.
 - (d) All players shall be fully paid members of their own Club in order to be eligible to participate in any activities governed by the League.
- 3.2 Reimbursements / Payments
 - (a) Committee members may be entitled to claim authorised expenses incurred whilst acting in an official capacity from the League. Receipts must be supplied to the League for any reimbursements to be made.
 - (b) Umpires for League in finals and representative matches will be paid at the rate determined by the League.
 - (c) Other League personnel may be entitled to claim authorised expenses incurred whilst acting on behalf of the League as determined at the discretion of the League on a case-by-case basis.

4. INFORMATION TO CLUBS

- 4.1 The League shall provide information to all Clubs prior to the start of the season. This information may include:
- (a) League contact details;
 - (b) League venue addresses;
 - (c) Competition Bylaws;
 - (d) Fixtures; and
 - (e) Details of courses, seminars etc.

5. CLUB AND TEAM REGISTRATION

- (a) In order for a Club to be eligible to compete in the League's competitions, the Club must complete and return an official entry form to the League by the due date.

6. NETBALL VICTORIA MEMBERSHIP

- 6.1 Netball Victoria membership fees are set annually by the Victorian Netball Association Inc .
- (a) In order to be eligible to participate in affiliated League competitions or programs (including NetSetGo), as a player, coach or umpire, an individual must be a current financial Netball Victoria member. All Junior, Senior and All Abilities players, coaches and umpires must register through the appropriate online registration form as provided by the League.
 - (b) An off-the-court membership (administrative roles e.g. Netball Co-ordinator, President, Secretary) product will be offered to those League members who have an off-court role.
- 6.2 No player, coach or umpire will be permitted to participate in the League's activities in any capacity without a current Netball Victoria membership. Any breach of this Bylaw will be subject to sanction to the individual, Team or Club as determined by the Committee.
- Penalty:** *\$100.00 for any person who breaches this ByLaw.*
- 6.3 All players must have current Netball Victoria membership. Registration must be paid prior to the commencement of the game. Additional players during the season must pay Netball Victoria membership prior to taking the court in the first game with their chosen Club.
- 6.4 Failure to comply will result in loss of premiership points gained in games in which the ineligible player/s took the court. The Club may appeal to the Committee whose decision shall be final and binding.

6.5 An ineligible player/s is defined as:

- (a) A player/s who has not been cleared from an existing Club
- (b) A player/s who is not registered with the Club, currently playing for
- (c) Whose name is not listed on the team sheet prior to the commencement of the match.

All of the above rules the player/s as ineligible.

Penalty: *\$50.00 per player and any winning team playing an ineligible player/s will lose the points for that match. The opposing team will receive the match points. Any losing team playing an ineligible player will have their score deleted ie: "0" for that match.*

6.6 Single Game Vouchers (SGV) may be used.

- (a) Individuals may purchase a Single Game Voucher and purchase of a voucher will allow the individual to participate as a player in the League's activities only for the particular game or activity to which the Single Game Voucher relates.
- (b) A player must purchase a Single Game Voucher through the nominated process prior to becoming eligible to participating in the relevant game or activity.
- (c) Single Game Vouchers do not count towards player statistics UNLESS full Netball Victoria membership is paid prior to the first round of finals in that season. Any player utilising a SGV is NOT to be ticked as taking the court when completing the player statistics. The Recording Secretary will action this retrospectively if a player ascertains full Netball Victoria membership prior to the first round of finals. Single Game Voucher players should be handwritten on the scoresheets only. Single Game Voucher players are ineligible to receive CHNL votes.

7. CLUB REGISTRATION

- 7.1 Each Club shall register with the League by signing a Club Registration Form and submitting the form to the League by the due date.
- 7.2 Annual Registration Fee: Each Club shall pay an annual registration fee of the sum prescribed by the League and payable in accordance with League invoicing provisions.
- 7.3 Netball Player Points System Policy - It is a condition of the Club's Registration with CHNL that all Clubs will comply in full with the CHNL Player Points System (PPS) for the A Grade competition.

Application of all Points assessments and consideration of club requests will be the responsibility of the Player Points Panel (PPP) who will use the CHNL PPS Policy to guide their determinations.

Penalties will be determined as deemed appropriate by the CHNL Committee as outlined in the Policy and may include but are not limited to:

- (a) Club fines
- (b) Loss of premiership points - current season and in the future
- (c) Suspension from finals – current season and in the future
- (d) Player / Official suspensions
- (e) Any other penalty determined by the Committee.

8. INCLUSIVE ENVIRONMENTS

- 8.1 The League is committed to providing a safe, fair and inclusive sporting environment where all people can contribute and participate.
- 8.2 The League will endeavour to provide opportunities for males to participate in mixed and male competitions.
- 8.3 The League may conduct cultural awareness training and inclusive workshops to ensure your club is providing a welcoming environment and creating awareness around cultural views and barriers.
- 8.4 The League supports participation in netball on the basis of the gender with which a person identifies. If issues arise, the League will seek advice and act in accordance with the Netball Victoria Transgender and Gender Diverse Policy.
- 8.5 All competitions will be clearly labelled in regard to age group and gender. This includes additional references to all genders that are permitted to play. All competition labelling will be clear and transparent.
- 8.6 The League observes the Netball Victoria Gender Regulation in regard to male participation:
 - (a) Males who are 13 years (and older) are not permitted to participate in female competition. This means that males must be less than 13 years of age (actual age) as at the first day of the competition or season; and
 - (b) males that turn 13 during that competition or season will be permitted to participate for the duration of that competition or season.
- 8.7 The League observes the Netball Victorian Gender Regulation in regard to mixed competition:
 - (a) Mixed competition for the 13&U age groups will have NO restrictions applied on the basis of gender.

9. AGE REQUIREMENTS

- 9.1 Generally, player age is determined as at the 31 December of the current playing year. Specially, bylaw 8.6 must also be applied.
- 9.2 Participants must provide their correct date of birth at the time of registering and failure to do so will result in ineligibility to participate in the League's activities
- 9.3 Participants aged between 5 and 10 years are encouraged to participate in the NetSetGO Program.

- 9.4 Participants are only eligible to participate in certain age groups upon reaching the relevant age threshold (**Minimum Age Requirements**). The Minimum Age Requirements for each age group are:

Age Group	Minimum
13A/B&U	8 Years
15&U	12 Years
17&U	14 years
Open	15 Years

- 9.5 A Team or Club who breaches this Bylaw 9 may be subject to a penalty of the loss of four (4) premiership points, in the grade where the breach occurred.

10. COMPETITIONS

- 10.1 The League offers the following competition:

Juniors:

13A&BU	Mixed	females and males – no restrictions – see 8.7 (a)
15&U	Female	Female (males <13 years of age as at the first day of competition may participate) – see 8.6
17&U	Female	

Seniors:

Open A, B, C and D Grade Female

11. DRESS CODE

- 11.1 Players

- (a) Each Club must submit its proposed uniform including unisex to the League, for approval by the League. This uniform description must also include the colour of any tracksuit pant/legging/long sleeve top which may be worn by a participant in inclement weather.
- (b) Clubs and Teams must notify the League in writing of any proposed changes to their uniform for approval by the League.
- (c) The League must approve all Club and Team uniform colours and designs.
- (d) All players must wear their Club or Team nominated uniform including positional bibs, briefs, socks, unisex uniform, inclement weather long sleeve/pant when participating in the League's activities.
- (e) Any player may seek a variation to the uniform for medical, cultural, religious or other reasonable grounds and must submit a request to the League, which may be granted or declined at the discretion of the League.
- (f) 15&U to A Grade participants in inclement weather, may wear long sleeve top / jumper for the entire game. Long sleeve top / jumper colour must be submitted to the League as part of the Club uniform approval process.
- (g) 13B&U and 13A&U participants only, in inclement weather, may wear tracksuit pants/leggings and long sleeve top/jumper for the entire game. Long sleeve top/jumper colour must be submitted to the League as part of the Club uniform approval process

- (h) Players will receive a warning before a penalty is applied for incorrect uniform.
- (i) The following items will be considered part of the standard uniform, and DO NOT require the player to seek approval from the League:
 - i. Head coverings - Players must not wear anything that is dangerous to themselves or another competitor. This includes no jewellery and no sharp pins on head coverings (hijabs). If the head covering needs to be fastened, clips and non-sharp pins are to be used. Head coverings must be tight and non-flowing and cannot cover the positional bib.
 - ii. Additional clothing options are for cultural/religious modifications only. Additional clothing must be all black, all white or club colours and must be worn under the existing team uniform.

Penalty: *Fine to be determined by the Committee*

11.2 Umpires

- (a) Club umpires are to be dressed appropriately in umpires attire including:
 - (i) white t-shirt / jumper / jacket;
 - (ii) white or navy shorts / skirt / trackpants; and
 - (iii) suitable footwear.
- (b) Any Umpire wishing to seek a variation from the uniform where circumstances exist, such as religious, cultural, medical or other inclusive reasons, a written application should be submitted for approval by the League.
- (c) The following items will be considered part of the standard uniform, and DO NOT require the umpire to seek approval from the League:
 - (i) Head coverings - Head coverings must be all black, all white or club colours.
 - (ii) Additional clothing options are for cultural/religious modifications only. Additional clothing must be all navy or all white and must be worn under the existing umpire uniform.

11.3 Representative Squad

- (a) The League representative squad uniform will be determined by the League.
- (b) Where circumstances exist, such as other religious, cultural, medical or other inclusive reasons, a written application should be submitted for approval by the League.
- (c) The following items will be considered part of the standard uniform, and DO NOT require the umpire to seek approval from the League:
 - (i) Head coverings - Head coverings must be all black or all white.
 - (ii) Additional clothing options are for cultural/religious modifications only. Additional clothing must be all navy or all white and must be worn under the existing umpire uniform.

12. CLEARANCES

- 12.1 A clearance is required if a player wishes to transfer from one League Club to another League Club during a season.
- 12.2 No player will be granted more than one (1) clearance per season.
- 12.3 A clearance will not be granted after the half way point of the relevant season has passed (i.e. Round Eight of the Home and Away Season).
- 12.4 Players who owe outstanding playing fees to the League or are in possession of Club or Team property (uniform, equipment) are not eligible to be granted a clearance.
- Penalty:** *Fine as determined by the Committee. Match points may also be lost by the receiving club in each instance the player takes the court without approved clearance as determined by the Committee.*
- 12.5 Members can now utilise the Clearance function through Netball Connect.
- If there is a reason (such as outstanding fees or unreturned uniform) that the clearance is denied at this time, please include this detail in your response. It will be the previous Club's responsibility to follow up with the player and inform both the League and new Club once it has been resolved and the clearance is to be granted.
- 12.6 The individual's existing Club or Team has seven (7) days from date of lodgement to complete the clearance upon receipt of approval from the League or the League will automatically clear the player to the new Club. If a clearance application is approved by the League, the player and both Clubs will receive notification of such approval.
- 12.7 Any dispute arising from clearance restrictions will be dealt with according to the relevant grievance procedure of the League.

13. CONDUCT OF GAMES

- 13.1 The League is subject to, and must comply at all times with, the "Official Rules of Netball" as amended or revised from time to time.
- 13.2 The length of quarters for all games governed by the League will be determined by the League prior to the start of the season.

Junior:

13&UnderB	7.5 min quarters: 1 min quarter breaks: 2 min half time break
13&UnderA	10 min quarters: 2 min quarter breaks: 3 min half time break
15&Under	10 min quarters: 2 min quarter breaks: 3 min half time break
17&Under	10 min quarters: 2 min quarter breaks: 3-min half time break

Senior:

D Grade	10 min quarters: 2 min quarter breaks: 3-min half time break
B&C Grade	12 min quarters: 2 min quarter breaks: 3 min half time break
A Grade	15 min quarters: 3 min quarter breaks: 5 min half time break

13.3 Finals

EXTRA TIME, in the event that scores are tied at full-time, extra time will be played to determine a winner. The length of each half will also be specified. The following procedure will apply:

- (a) There is an interval of 2 minutes at the end of full-time
- (b) Extra time consists of two halves of equal length, (juniors and D Grade will be 5 minutes/B&C Grade 6 minutes/A Grade 7 minutes), with a half-time interval of 1 minute. Teams change ends at half-time
- (c) The first centre pass in each half is taken by the team entitled to the next centre pass
- (d) In the event of a draw remaining at the end of extra time, a visual signal is placed at the official bench to indicate that play will continue until one team leads by two goals.

14. SCORING

- 14.1 The League will provide the official scoresheet to be utilised for all games via Netball Connect.
- 14.2 It is the responsibility of the first named Club to print and provide the scoresheet for the game.
- 14.3 First named clubs are to print scoresheets no earlier than 9am on the Friday of the week of play.
- 14.4 All clubs are to submit their teams online no later than 8.59am Friday of the week of play.
- 14.5 Each Club must provide a non-participating scorer for all games. The scorebench should have 2 scorers and 1 timekeeper. It is preferable for someone separate to this to perform the scoreboard duties, but it can be the timekeeper if necessary.
- 14.6 The scorers must sit/ stand together for the duration of the game on the sideline level with the centre circle.
- 14.7 One (1) official scoresheet will be used for each game. This scoresheet will list the complete names (both given and surname) of all players intending to participate as players in the game. This scoresheet shall also indicate the positions played each quarter by individuals and the game score. A record of centre passes must also be kept and provided if requested by an umpire.
- 14.8 Prior to the commencement of each game, an umpire must initial alongside the last name written/typed on the scoresheet for each team.
- 14.9 At the conclusion of the game, to indicate their satisfaction that the information on the official scoresheet is correct, the official scoresheet is to be signed by the captains of both competing Teams or Clubs and the scorers.
- 14.10 The officiating umpires must sign the scoresheet to indicate they have officiated the game. Officiating umpires must complete the League best and fairest votes for each game. Club votes are not mandatory for umpires to complete.
- 14.11 If a scorer, Team or Club believes the scoresheet is incorrect they must:

- (a) not sign the official scoresheet and notify the Committee via the Recording Secretary;
- (b) lodge a dispute in writing with the League's secretary within 48 hours of the game being played.

The Committee will advise the result of the dispute and this decision shall be final and binding on all parties.

- 14.12 First named Clubs are to provide a competent and age appropriate timekeeper, no less than 15 years of age and competent to complete the task for all grades 13B and above to oversee and ensure that the time is correctly kept for each quarter played, breaks, injury times etc. The first named Club is responsible for providing three (3) stopwatches to ensure the timekeeper has ample equipment. At the conclusion of each quarter, it is the timekeeper's responsibility to sound a League approved siren until the umpires sound their whistle.
- 14.13 Match results, player statistics are to be lodged online in Netball Connect by the Home Team Official no later than 6.00pm on the day of play. All scoresheets and League Votes are to be emailed to the Recording Secretary no later than 5.30pm; and for junior grades, to be emailed no later than 2.00pm on the day of play.

Penalty: *Any club who fails to comply with ByLaws 14 without prior notice to the League Recording Secretary will be fined \$100.00*

15. COMPETITION LADDERS

- 15.1 Competition ladders will be made available by via Netball Connect during competition seasons.
- 15.2 Premiership points are awarded during competition seasons as follows:
 - (a) 4 points for a win or bye;
 - (b) 2 points for a draw; and
 - (c) 0 points for a loss, forfeit or abandonment.
- 15.3 In the event of Teams or Clubs being equal on points, positions shall be determined by the percentage of goals scored for and against each Team (with higher percentage from the relevant Teams leading to higher position on the ladder). In the event of Teams being equal on percentage, positions shall be determined by the greater number of goals scored by those Teams.

16. FINALS

- 16.1 Finals will be played at the conclusion of the regular rounds of a season. The ladder position of Teams and Clubs at the conclusion of the regular rounds of the season shall determine the Teams and Clubs which qualify to participate in the finals. Ladder positions are to be calculated in accordance with Bylaw 15.

- 16.2 The format for finals for any given competition will be determined by the League

Week 1 Qualifying Final – 1st v 4th
Week 1 Elimination Final – 5th vs 8th
Week 1 Qualifying Final – 2nd vs 3rd
Week 1 Elimination Final – 6th vs 7th
Week 2 2nd Semi Final
Week 2 1st Semi Final
Week 3 2nd Preliminary Final
Week 3 1st Preliminary Final
Week 4 Grand Final

- 16.3 Bylaw 13 applies to finals matches in the same manner as regular season matches.
- 16.4 If a final does not reach half time, it must be re-scheduled, refer to weather policy.
- 16.5 Drawn games will be conducted and resolved in accordance with the 'Rules of Netball' as amended or revised from time to time.
- 16.6 13&Under B Teams will not compete in finals however a ladder will be shown within Netball Connect.
- 16.7 A Lightning Premiership for players 11 and under will be held on one day during the season. Each club can enter one (1) team.
- 16.8 The Committee will determine awards for premiers and runners-up in competitions.

17. PLAYER QUALIFICATION

- 17.1 Players must play a minimum of five (5) games in that grade throughout the season to qualify to compete in the finals.
- If a Club enters two teams in the Senior grades of the competition, a player may be transferred from one grade to another until the said player has played nine (9) times in the higher grade, whence the said player is automatically a member of the higher grade.
- Penalty:** *Failure to comply with the above will incur a penalty of four (4) premiership points deducted for each game in which the ineligible player took the court.*
- 17.2 Players in A, B, C and D Grade must play a minimum of 5 games in that grade to compete in a final's series, this can be as follows:
- (a) In one grade to be eligible for that grade;
 - (b) In the event the number of matches is the same, the player / Club must select the grade they play in for that finals round/weekend.
 - (c) A player can only play in one senior game over one weekend of finals.

Penalty: *If the individual does not play the number of matches as stipulated above, the player will be ineligible to participate in finals for that section. Teams or Clubs found playing an ineligible player during finals will be deemed to have lost that game and will be fined \$100 for each indiscretion.*

18. FORFEITS

- 18.1 If a Team or Club forfeits prior to the game clock starting, only players of the non-offending Team or Club will be deemed to have participated in that game. Players of the offending Team or Club will not be deemed to have participated in that game.
- When a team forfeits their game, the team that receives the forfeit will receive four (4) premiership points plus percentage based on a score of 10 to Nil or the average losing margin, whichever is the greater. Scoresheet to be completed, signed and forwarded to Recording Secretary in the normal manner.
- 18.2 When a team forfeits their game without 24 hours' notice to the opposing team, the forfeiting club shall be fined one hundred dollars (\$100). A forfeit fine will be imposed on any Team or Club that forfeits a match and must be paid before that Team or Club's next game.
- 18.3 In the event of a team forfeiting two (2) matches, except as provided before mentioned, the team shall show cause to the League why it shall not be disqualified.

19. CANCELLATIONS

- 19.1 When games are cancelled on account of a factor beyond the control of the relevant Teams or Clubs (e.g. power outage, or other extenuating circumstances, weather, or some other cause) the match will be deemed a draw, both Teams or Clubs will be credited with two (2) points and five (5) goals each and the competition will continue as per the fixture.
- 19.2 Four (4) points can only be awarded to a Team or Club for winning a fully completed game.
- 19.3 If a game is cancelled due to weather a maximum of twelve players for each Team or Club can be deemed to have participated in the game. Those players deemed to have participated in a cancelled match will be those listed on the team sheet no later than 8.59am Friday the day before play.
- 19.4 Should circumstances occur which require successive rounds to be cancelled, the Committee will consider the position and determine a suitable course of action.

20. SELECTION OF REPRESENTATIVE TEAMS

- 20.1 The League will develop a team selection policy.
- 20.2 Nominated League selections may complete online learning programs or equivalent as determined by the Committee.
- 20.3 The League will organise the representative squad selection trials.
- 20.4 Selection trials will be conducted under the following conditions:
- (a) All players who have submitted a player registration form shall be informed of the date, time and place where selection trials are to be held.
 - (b) Notice of selection trials will be provided at least ten (10) days prior to the date of the selection trials.

- 20.5 Team Selection Panels
- (a) Team Selectors will be appointed for each team and may be made up of the Team Coach and other nominated selectors.
 - (b) Team Selectors may be appointed to more than one panel.
- 20.6 Players shall be notified of the outcome of selection trials within the timeframe nominated by the League (2 business days).
- 20.7 The Team Selector's decision shall be final and no appeals regarding selections made under this Bylaw are available.
- 20.8 Players may request feedback from the Team Selectors.

21. TEAM OFFICIALS

- 21.1 The Team Officials shall consist of the following roles:
- a. Coaches
 - i. All coaches must have a minimum 'Foundation Coaching Level Accreditation' in order to coach a Team or Club.
 - b. Team Managers
 - i. A team manager shall be appointed for each selected Team or Club.
 - c. Primary Carer
 - i. Each Team or Club must have an appointed primary carer who is qualified (minimum of basic first aid) to treat injury or illness. The primary carer is permitted on the court during a stoppage for injury/illness of a player or blood issues.
 - ii. The primary carer must wear identification (a yellow hi visibility vest) as specified by the League.
 - d. Scorer
 - e. Timekeeper
 - f. Umpires
 - i. An umpire shall be appointed for each game.
 - ii. An umpire is NOT permitted to umpire more than three (3) games on a game day within the League (this applies to both Junior and Senior Grades), with umpires not permitted to umpire more than two (2) consecutive games.
 - iii. For 13/U A&B Junior games, an individual must be 'no less than 13 years of age and have completed a minimum Foundation Umpire Education Course to be eligible to be appointed as an umpire.
 - iv. For 15/U and 17/U Junior games, an individual must be 'no less than 15 years of age and have completed a minimum standard of Rules of Netball Theory Examination and Foundation Umpire Education Course to be eligible to be appointed as an umpire. This minimum age requirement may be waived if said umpire is badged or has been assessed and deemed competent by a League appointed umpire educator / tester.
 - v. For all Senior games, umpires must have a current C Grade Badge (minimum) Accreditation to umpire.

- vi. Exceptions may be endorsed by the League appointed umpire educator / tester for unbadged umpires officiating Senior C or D Grade games and MUST have all the following conditions met:
 1. Actively working towards their National C Grade Badge Assessment;
 2. Active mentoring with Club and League representatives;
 3. Evidence of completion of ALL minimum standards of Rules of Netball Theory Examination and Foundation Umpire Education Course;
 4. Assessed as a competent umpire by League appointed umpire educator / tester prior to umpiring any C or D Grade Senior Games.
- g. Captain
- h. Each Team and Club is allocated a team bench where Team Officials and bench players are located during play.

- 21.2 All Club Officials and umpires are to be registered to the Recording Secretary no later than 5.00pm of the Friday prior to Round One. This register must be updated as an addition to the email of scoresheets to the scoresheets of the day if and when any new team official is added to the club officials list.

22. AWARDS

- 22.1 The date and format of award ceremonies shall be determined annually by the League.
- 22.2 All players who participate in a grand final will receive an award to be determined by the League.
- 22.3 A player participating in a grand final will be selected as 'Most Valuable Player' and will receive an award to be determined by the League.
- 22.4 The winning team of a Junior grand final (13/UA, 15/U, and 17/U) will be awarded a perpetual shield and pennant to be determined by the League. The perpetual shield to be held by the winning team until the last home and away game in the year following the win, to be returned to the CHNL Committee.
- 22.5 The winning team of a Senior grand final (A, B, C and D Grades) will be awarded a trophy and pennant to be determined by the League.
- 22.6 Life Membership may be granted to any person or persons who have given a minimum of ten years active service as an executive member of the League as determined by the League Committee of the year and in agreeance with all previous Life Members.

23. PRESENTATION NIGHT

- 23.1 A presentation night/s shall be held by the League.
- 23.2 The date and format shall be determined annually by the Committee.
- 23.3 Presentation of all League awards shall be made on the presentation night/s.
- 23.4 Recognition of achievements shall be made on presentation night/s.

24. FUNDRAISING

- 24.1 The League may elect to conduct fundraising activities during each year.

- 24.2 The Committee shall determine the specific fundraising activities to be conducted.
- 24.3 All members are required to support the fundraising activities of the League.

25. COURSES, SEMINARS & OTHER OPPORTUNITIES

- 25.1 The League shall provide notification of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities.
- 25.2 The League shall encourage and support members who wish to attend appropriate courses, seminars and other personal development activities.

26. ACCREDITATION

- 26.1 The League shall take all reasonable steps to ensure that all Team Officials have the appropriate minimum accreditations.
- 26.2 Where minimum accreditation standards are not met, the League shall encourage and support the member(s) to achieve the minimum accreditation standard.
- 26.3 The League will not appoint any person to a Team Official position unless that individual has achieved the minimum standard accreditation or is in the process of acquiring the minimum standard accreditation.

27. RISK MANAGEMENT

- 27.1 Injury Reporting
- (a) All Teams and Clubs are responsible for recording all injuries of the injured player (or players' guardian for players under 18) on the League Injury Report Form.
- 27.2 Child Safety in Netball
- (a) The League and all Teams and Clubs are responsible for the observance, promotion, enforcement and monitoring of the Child Safety in Netball Policy and Code of Conduct.
 - (b) The League and all Teams and Clubs are responsible for the management and administration of the application of the Netball Victoria Working with Children Check Regulation.
 - (c) The League and all Teams and Clubs are responsible for the management and administration of complying with the 11 Child Safe Standards
- 27.3 Game Day Checklist
- (a) A Game Day Checklist must be completed prior to all League and Team and Club competitions, tournaments, games, programs and training.
 - (b) Any hazards identified will be:
 - (i) Documented;
 - (i) Rectified if possible; and
 - (i) Reported to the appropriate agency (local council, reserve committee) if major repair is required.
- 27.4 First Aid
- (a) Teams and Clubs must provide their own first aid kit when playing at a League venue.
 - (b) The first aid kit will be stored courtside and all appropriate personnel (including court supervisors, umpires and coaches) will have access to it.

- (c) Club Officials will maintain the first aid kit supplies.
- (d) The first named Club will have a designated room or area for the treatment of injuries. The room or area should always be kept clean and accessible at all times.
- (e) The League will ensure that a qualified first aider is present at all League representative competitions.

27.5 Emergency procedures

Emergency phone numbers - ambulance, police and an emergency procedure plan are to be displayed at the League Club venue.

27.6 Weather

- (a) All matches are to be played irrespective of weather conditions. However, if the conditions are considered by either of the officiating umpires, or the executive members of both participating clubs, to present a physical risk to either the players or the umpires, then the umpires shall call a ten (10) minute break. Following this ten (10) minute break the officiating umpires, in consultation with the executive members of both participating clubs, will decide as to the future of the match.
- (b) A decision made by two (2) umpires to abandon a game due to weather conditions must be recorded on the score card, stating the time, and at what stage in the match that decision was made
- (c) Play in any match, delayed due to weather conditions, is to commence, or resume, upon the direction of two (2) officiating umpires.
- (d) Should a match be abandoned due to dangerous conditions before half time, a draw will be awarded, and percentage shall be worked out as twenty (20) goals all. Should a match be abandoned due to dangerous conditions at or after half time, the score will stand.

Penalty: *Any team, which fails to take the court when so directed, will be declared as forfeiting the match and four (4) premiership points will be awarded to the non-offending team. Payment of the fees applicable to the two (2) umpires will be charged to the offending team.*

27.7 Heat Policy

In the event of extreme weather conditions above 28 degrees, the following steps must be taken. All quarters will be reduced, and breaks extended by the following:

Junior Matches:

7-minute quarters 3-minute $\frac{1}{4}$ & $\frac{3}{4}$ Breaks, 5-minute $\frac{1}{2}$ Break.

Senior B, C and D Matches:

10-minute quarters 3-minute $\frac{1}{4}$ & $\frac{3}{4}$ Breaks, 5-minute $\frac{1}{2}$ Break

Senior A Grade Matches:

12-minute quarters 4-minute $\frac{1}{4}$ & $\frac{3}{4}$ Breaks, 7-minute $\frac{1}{2}$ Break

27.8 Smoke Free

The League adopts a smoke free policy. Smoking is banned within 10 metres of an outdoor public sporting venue during organised underage sporting events and training sessions.

- 27.9 Netball Australia and Netball Victoria Policies
The League will adopt all codes, policies, procedures and regulations from Netball Australia and Netball Victoria as amended from time to time.

28. DISPUTE RESOLUTION

- 28.1 Where a member breaches a Bylaw, and that Bylaw prescribes a penalty for such breach, then the Committee may impose such penalty. For any other breach of the Bylaws, the Committee will impose any other penalty it sees fit in accordance with these Bylaws and the Constitution.
- 28.2 Any member who does not agree with a penalty or action of the Committee made under this Bylaw, may advise the Committee in writing within seven (7) days following the penalty or decision being made. The Committee may then:
- (a) Discuss the issue with the relevant party and then make a decision regarding the matter. The Committee shall inform the party/s involved of their decision either verbally or in writing; or
 - (b) Have an informal meeting with the relevant party/s in order to discuss and resolve the dispute.
- 28.3 Any penalty imposed under Bylaw 28.2 is final.

29. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

Where these Bylaws are silent on a particular matter, a decision can be made by the Committee. In exceptional or extenuating circumstances, the Committee may, acting reasonably, alter, vary or waive the requirements set out in these bylaws relating to the League.

29. INDEMNITY

Except where provided or required by law and such cannot be excluded, the League and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating in the League's activities as a member.